

Cabinet

10 January 2012

Report of the Cabinet Member for Corporate Services

Minutes of Working Groups

Summary

1. This report presents the draft minutes of meetings of the Equality Advisory Group (EAG) and the Local Development Framework Working Group (LDFWG) and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Cabinet.

Background

2. Under the Council's Constitution, the role of Working Groups is to advise the Cabinet on issues within their particular remits. To ensure that the Cabinet is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Cabinet on a regular basis. In accordance with the requirements of the Constitution, draft minutes of the following meetings are presented with this report:
 - Equality Advisory Group of 24 November 2011 (Annex A)
 - LDF Working Group of 5 December 2011 (Annex B)

Consultation

3. No consultation has taken place on the attached minutes, which have been referred directly from the Working Groups. It is assumed that any relevant consultation on the items considered by the Groups was carried out in advance of their meetings.

Options

4. Options open to the Cabinet are either to accept or to reject any advice that may be offered by the Working Groups, and / or to comment on the advice.

Analysis

5. In respect of City of York Council – Revised Local Development Scheme, Members are asked to consider the following recommendations contained in the attached draft minutes at Annex B (minute 15 refers):

“That Members recommend to Cabinet that it:

- (i) Approves the proposed Local Development Scheme, subject to the comments made by the LDF Working Group.*
- (ii) Delegates to the Director of City Strategy, in consultation with the Cabinet Member for City Strategy, the making of any other necessary changes arising from the either the recommendations of the LDF Working Group or Cabinet.*

6. The recommendation in respect of affordable housing targets in rural areas (Annex B minute 17 refers) was considered by Cabinet at their meeting on 6 December 2011.

Council Plan

7. The aims in referring these minutes accord with the Council’s recognition that to achieve the priorities set out in the Council Plan it needs to be a confident, collaborative organisation completely in touch with its communities.

Implications

8. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered:

- **Financial**

- **Human Resources (HR)**
- **Equalities**
- **Legal**
- **Crime and Disorder**
- **Property**
- **Other**

Risk Management

9. In compliance with the Council’s risk management strategy, there are no risks associated with the recommendations of this report.

Recommendations

10. Members are asked to note the draft minutes attached at Annexes A and B and to decide whether they wish to:
- a. Approve the specific recommendation made by the LDF Working Group, as set out in paragraph 5 above, and/or;
 - b. Respond to any of the advice offered by the Working Groups.

Reason:

To fulfil the requirements of the council’s Constitution in relation to the role of Working Groups.

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Report √ **Date** 21.12.11
Approved

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Annexes

Annex A – Draft minutes of the meeting of the Equality Advisory Group of 24 November 2011.

Annex B – Draft minutes of the LDF Working Group of 5 December 2011.

Background Papers

Agendas and associated reports for the above meetings (available on the Council's website).